

TEDA, INC.
Position Description

Position Title: Journeyman Plumber

Agency: Tuolumne Economic Development Authority, Inc.

Supervisor: Director of Utilities & Infrastructure

Salary Classification: Non-Exempt

Benefits: Health, Dental, Vision, Life, PTO, 401(k)

Position Summary:

Under the direction of the Director of Utilities & Infrastructure, the Journeyman Plumber is responsible for installing, repairing and maintaining pipes, fixtures and other plumbing used for water distribution and wastewater disposal in all tribal owned buildings and properties. Maintains the flow and drainage of water, air, and other gases by assembling, installing, and repairing pipes, fittings, and plumbing fixtures. Maintain and provide for the safe condition and operation of all plumbing systems in all facilities.

Duties and Responsibilities:

1. Maintain, assemble, install, and pressure test all pipes, fittings, and fixtures of heating, water, drainage, sprinkler, and gas systems with little or no supervision.
2. Determine sources of plumbing malfunctions and complete repairs as indicated or according to work orders.
3. Install and repair pipes, fittings, valves, fixtures, and plumbing system equipment, including sinks, commodes, water heaters, etc.; install supports and hangers for pipe, fixtures and equipment.
4. Read blueprints, drawings and specifications to determine the layout of plumbing systems, water supply networks and waste and drainage systems.
5. Plan, install and service plumbing systems, fixtures, piping equipment and controls; test pipe systems and fixtures for leaks.
6. Maintain inventory of company tools, equipment, and materials.
7. Inspect jobs upon completion and ensure areas are clean.
8. Detect needed repairs on buildings, grounds, and equipment following established inspection procedures.
9. Monitor all systems for security breaches and report to management.
10. Attend developmental and professional utilities and infrastructure system's associated meetings, trainings and seminars as required.
11. Make recommendations for system improvement projects and equipment; keep current of changing rules, regulations and safety procedures.
12. Keep in contact and maintain good working relations with other departments.
13. Work with Public Agencies; County (building, project development), State (SHPO, DSOD, California Department of Fish and Wildlife), and Federal (ACOF) on utilities and infrastructure development under the direction of the supervisor.
14. Other related duties, as assigned.

Qualifications:

1. Possess High School Diploma, GED or equivalent.
2. Ten (10) years' experience in plumbing and/or interconnected system operations.
3. Knowledge of local, state and federal rules, regulations and laws in relation to plumbing.
4. Effective verbal, written and computer communications skills.
5. Able to work in the field on rugged terrain and perform other similar manual tasks required for fieldwork.
6. Must be able to work holidays, evenings and weekends on an on-call basis, if needed.
7. Must possess a valid California Driver's License and be insurable under the Tribe's insurance policy.

Physical Requirements:

Requires walking; standing; sitting for prolonged periods of time; climbing stairs, ladders, scaffolding, ramps, etc.; stooping; kneeling; crouching; balancing; crawling; reaching; pushing, pulling and lifting up to 70 pounds; raising objects overhead; manual dexterity for operation of computer, phones and hand tools; hearing; talking; good verbal and written communication skills; repetitive motion of the wrists, hands, and fingers; subject to outside environmental conditions of heat and cold; walking on uneven ground; operation of heavy-weight equipment. The Plumber must maintain safety procedures at all times to avoid injury. Plumbers may also come in contact with potential poisons and gases that could cause injury or illness.

Indian Preference:

Preference in filling vacancies shall be given first to qualified Voting Tribal Members and then to Native Americans as provided for in the Indian Self-Determination and Education Assistance Act P.L. 93-638. Documentation for claiming preference must be provided with the application for consideration. Other than the above, TEDA, Inc. and the Tuolumne Me-Wuk Tribe are equal opportunity employers.

Pre-employment Requirements:

Employment is contingent upon pre-employment background and drug test results.

Employee Acknowledgement:

I have received and reviewed a copy of the Journeyman Plumber job description and understand the requirements and responsibilities of this position:

Signature: _____ Date: _____

Approved: Personnel Committee- 4.3.17
Approved: Board of Directors – 4.5.17