



Westside Event Request Process

Thank you for your interest in the Westside Property. We appreciate your desire of this area for an event site. First and foremost, the Tribe is committed to preserving, protecting, and enhancing traditional ancestral lands and requires all to acknowledge the responsibility of being good stewards for natural, cultural, and wildlife resources. The Westside property is a unique treasure that includes various wildlife habitats, significant historical properties and cultural resources, and most importantly critical values for economic development. Tuolumne Economic Development, Inc. (TEDA, Inc.) and the Tuolumne Band of Me-Wuk Indians requires everyone that chooses to enjoy the Westside Property to treat it with respect and vigilance in preserving the quality of the land for all future endeavors.

All event requests must be made at least 90 days in advance. Westside Pavilion is home to the Westside Concert Series, the concert series schedule will take priority and is subject to change throughout the year.

To make a request:

- Fill out the Westside Property Use Application and a Release of Liability Form.

If your request is approved, a TEDA, Inc. representative will authorize the application and draft a Westside Use Lease Agreement for you to sign. At that time a determined price will be stated based on time of year, amount of property requested and logistics approved.

- If your event has 10 or more attendees, a certificate of liability insurance of \$1,000,000 will be required for personal injury & property damage. The Additional Insured Endorsement is also required naming Tuolumne Economic Development Authority, Inc. and the Tuolumne Band of Me-Wuk Indians as also insured.

- If serving alcohol, a host liquor liability must be included and must be received at least 30 days before the event. An ABC permit is required if alcohol is sold or if a fee is charged at the door or through tickets and alcohol is served.
- All additional vendors will be required to submit a Service Provider Waiver of Liability Form. Each service provider must provide a certificate of insurance to TEDA, Inc. The Additional Insured Endorsement is required naming Tuolumne Economic Development Authority, Inc. and the Tuolumne Band of Me-Wuk Indians as also insured.
- All additional requirements by the county (such as additional stage permits, traffic plans, etc.) will be your responsibility and must be in order within 30 days of the event.
- All logistics such as parking, security, set-up, tear-down, garbage service, ticket purchase and portable bathrooms are also your responsibility and must be addressed in the finalized lease agreement.
- All areas are for request only we cannot guarantee the area you'd prefer will be available or approved please have a backup plan if needed.
- Approval of an event does not guarantee approval in subsequent years. Reoccurring requests must be approved for each occurrence.

After a signed Westside Use Application/insurance (if required) is received, it is sent to a committee for approval. We will contact you if there are any problems, or questions if needed. If the event is approved you will be notified and will be presented with the next required steps. **Please do not advertise or send invitations until you have been notified that your event has been approved.**

Cancellation Policy

- TEDA, Inc. reserves the right to close Westside Property or facilities for any reason at any time. In such a case, TEDA, Inc. will refund all rental fees or reschedule if possible.
- If you must cancel your event within sixty (60) days of the event date your reason will be presented to the committee to determine if you are eligible for part or for a full refund.

Areas available for use requests:

- Westside Pavilion Performance and Grass Audience Area



- Westside Parking Areas



- Festival Camping Areas



- Outdoor Amphitheatre (Small Stage)



- Facilities Available for Rent



Restrooms/Showers



Back Patio with Kitchen and bathrooms

Please remember all requests are subject to approval by the committee and are subject to change at any time.

Thank you for your interest in doing business with TEDA, Inc. on behalf of the Tuolumne Band of Me-Wuk Indians.